



THE DEPARTMENT OF HEALTH REGULATORY SERVICES

Health Practice Commission

NURSING AND MIDWIFERY COUNCIL

3rd Floor, Government Administration Building, Box 132
133 Elgin Avenue Grand Cayman KY1-9000, CAYMAN ISLANDS

Telephone: (345) 949 -2813 / 946 -2084

Website: www.dhrs.gov.ky Email: HPBUSERS@gov.ky



Information to the Guidelines for Registration Health Practice Act and Regulations (2021 Revision)

REQUIREMENTS FOR PROVISIONAL REGISTRATION OF STUDENT NURSES

- 1. Application forms - HPL Form A1.**
 - must be fully completed
 - ALL documents are required in ENGLISH.
 - Incomplete applications will not be accepted
- 2. The student must provide a local address and contact information before provisional registration can be completed.**
- 3. Letter of Verification**
 - All applicants must provide a letter from the University College of the Cayman Islands to verify that they are currently enrolled in the Nursing programme.
- 4. Police (Clearance) Certificate**
 - (i) dated no earlier than six months prior to application
- 5. Examination Certificates/Transcripts**
 - (i) Certificate copies of CXC (or equivalent) transcripts or certificates (ii) Certified copies of diploma or college transcript if applicable
- 6. One Character Reference Letter**
 - (i) dated no earlier than six months prior to application
 - (ii) from a person unrelated to the applicant by birth or marriage
 - (iii) from a person of good standing in the community such as an attorney-at-law, a notary public, justice of the peace, minister of religion, doctor or policeman who has known the applicant for at least four years
 - (iv) notary public who certifies any document for the applicant is **NOT** acceptable as a referee
 - (v) The Nursing Director is not acceptable as a referee
- 7. Photograph - one (1) full-face passport-size colour photo**
 - (i) no earlier than six months prior to application
 - (ii) certified by this office or dated and stamped by the photo studio on the back
 - (iii) use paperclip or staple to affix the photo to the application
- 8. Health Insurance – Proof of Health Insurance in the Cayman Islands**

- 9. Photo page of Passport** – a copy of the photo page of the passport or a copy of current local driver's licence
- with photograph and personal information presented in person to the Health Practice Commission, together with the original for verification; **or** a notarized copy if the original is not available or the application is mailed